



CHAPTS REQUEST FORM FOR NEW CLUB FUNDING

New Club Name _____

New Club Sponsor _____

Purpose of Club _____

Where and how often will Club meet? _____

How many members do you have at this time? _____

What do you intend to do with the CHAPTS start-up money? _____

Student contact info for the new club: Cell Phone # _____

Name _____ Title _____

Email Address _____

Signature _____ Date _____

Sponsor's Signature

Principal's Signature

_____ Our club has been approved by Student Government and the Administration for 2018/2019.

Return this form to the **CHAPTS Funding Requests** mailbox in the office and notify Laura Klebosky at vpfunding@chaps.org that you would like to be placed on the next CHAPTS Board meeting agenda. **Prior to receiving your funding, the president of the club must appear at a CHAPTS board meeting to explain the purpose of the club and plans for the start-up money.** Any and all members are also welcome to attend the meeting. Plan to provide a *three-month update* to the CHAPTS Board. Funds are placed in the club's student activity account in the bookstore within a few days of the meeting.

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Remarks and disposition from the CHAPTS Board of Directors meeting:

Approved

Not Approved

Deferred